

How to be a FOOD DONOR



FOODRESCUE.CA

1 START YOUR FREE ACCOUNT

Go to www.foodrescue.ca and click [JOIN NOW](#) then click on **Donate Food** >

Register as a **key contact** for this account.

- ▶ Provide the name of the business
- ▶ Make a password for yourself
- ▶ Watch for an activation email and respond to then [LOGIN](#)



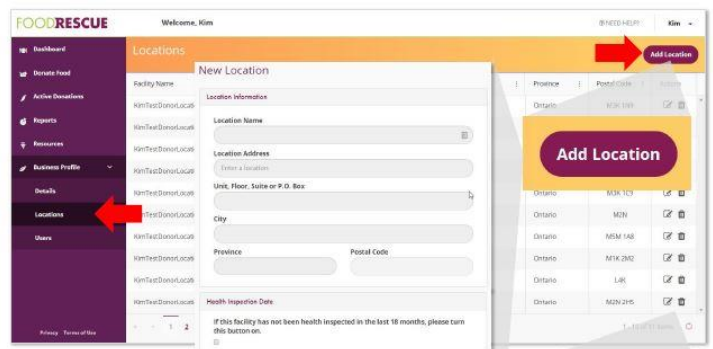
- Business
- Office Address
- Mailing Address
- Overview
- Location Address
- Location Details
- Social Media
- Person Responsible
- Signing Authority

2 CUSTOMIZE YOUR DETAILS

- ▶ Move to each section to make any changes by selecting from the side menu >
- ▶ Once the general information is complete, a **Signing Authority** needs to agree to the Terms and Conditions of using the system
- ▶ Each section is saved, so you can log out and return to finish at another time

3 ADD LOCATIONS & USERS

- ▶ When logged in, select **Business Profile, Locations** >
- ▶ Fill in the corresponding details for multiple locations
- ▶ Move to the **Users** section >
- ▶ Add user details and associate roles and locations



4 DONATE SURPLUS FOOD

When logged in, select **Donate Food** >

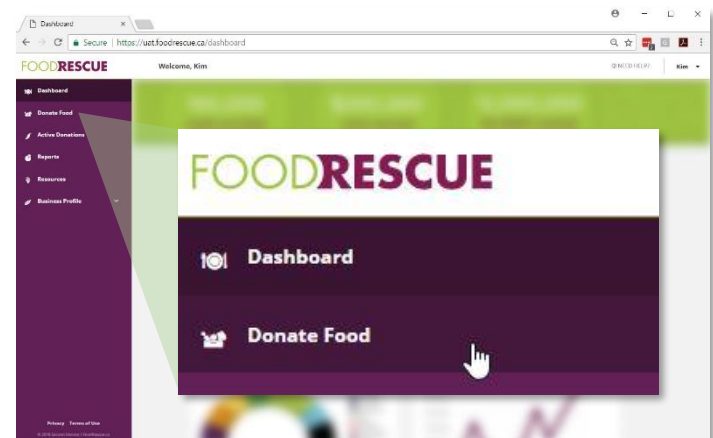
*Donating takes less than 5 minutes.
We've made this easy!*

DONATION TYPE

- ▶ **Single** – make a one-time donation
- ▶ **Recurring** – set up a regular donation every week, a couple of times a month, or every day!

FOOD DETAILS

- ▶ Specify the food types and quantities
- ▶ Tell us if any items need to be kept cold
- ▶ Provide your preferred pickup dates and times
- ▶ Offer the donation to a particular group or send it out to any approved rescuing organization in your community!



SMART. SIMPLE. LOCAL.

FoodRescue.ca takes care of matching your food donations with compatible social service organizations. We check for their capacity to rescue and store perishable, temperature-sensitive items and determine distances rescuers are willing to travel for pick up. We've made this free tool as easy as possible for you to give back to your community!

Got questions? Get in touch: www.foodrescue.ca/contact-us